

Temple City Life

© 2008 • Published by the Temple City Chamber of Commerce • 9050 Las Tunas Drive • Temple City, CA 91780

SUBMISSION GUIDELINES

The Temple City Chamber of Commerce welcomes submissions from the Temple City community. Due to the large number of submissions, we are not always able to publish every article, but we try our best.

Following the guidelines below will ensure that your submission has the best chance to be published:

1. All articles must be under 300 words (including headlines and any disclaimers etc.)
2. As we publish in color, we welcome photos and pictures, but do not submit more than 6. Do NOT send in a large number of photos and ask us to “pick the best one”. (We will generally use between 1-3 of them, space permitting.)
3. Each submitted photo must be a HIGH RESOLUTION JPEG FORMAT photo.
PHOTO FILE SIZE: Minimum acceptable photo size is 500 MB.
4. Each submitted photo must include names of the main individuals in the image. Please I.D. first & last name from Left-to-Right. Include titles if appropriate.
5. **SUBMISSION DEADLINE is the 20th of each month.** (For example, May20th is the deadline for the June issue of the newspaper.)
6. ALL SUBMISSIONS MUST BE E-MAILED TO:
info@templecitychamber.com by the 20th of the month.
7. *Failure to follow all of the above instructions may result in your submission not being included in Temple City Life.*